

# How to Join the Aqua Tutus Meetup Group

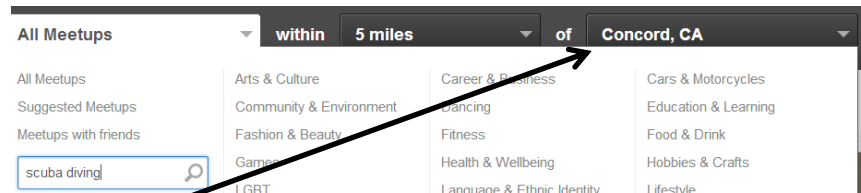
## A Guide for Aqua Tutus Club Members

To get email updates about upcoming Aqua Tutus club events like meetings and dives posted on Meetup, you must have a Meetup account and be accepted into the Aqua Tutus Dive Club Meetup group. This guide is for Tooters who want to join the Aqua Tutus Meetup group but don't have an existing Meetup account.

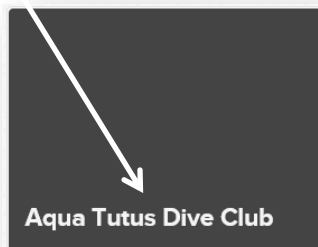
Joining Meetup is very easy. Follow the instructions below to first find the club's Meetup page and then join Meetup. After you've applied and a club Meetup Organizer verifies you've paid your club membership dues, you'll be able to learn about upcoming dives and other club events posted by members. You'll also be able to invite others to join you on dives you're planning.

1. In your web browser, enter [www.meetup.com](http://www.meetup.com).

2. Change the All Meetups search field by clicking on the triangle and enter **scuba diving** in the search window.

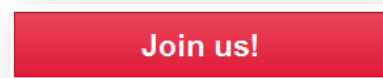


3. In the city and state search field, enter **Castro Valley, CA**. The Aqua Tutus Dive Club should appear.
4. Click on the club name.



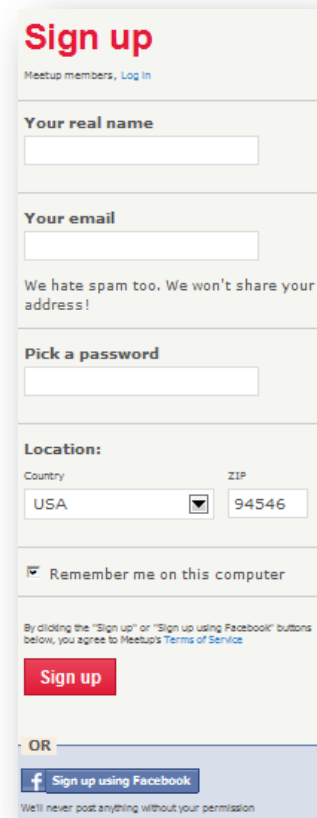
The club's Meetup page will appear.

5. Click on **Join us!**



A sign up box appears.

6. Fill out the sign up registration.
  - In “Your real name”, put in your first name (and last name if you want).
  - Type in the email you want to use to receive Meetup updates.
  - Type in a password.
  - Type in your home Zip code. Meetup will use this to show which groups are meeting near you.
  - If you don’t want your computer to automatically provide your password when you sign into Meetup, click on the checkbox by **Remember me on this computer** to remove the check mark.
7. Click on **Sign up**.



The screenshot shows the Meetup sign-up form. At the top, it says "Sign up" in red, with "Meetup members, Log in" in blue below it. The form has several sections: "Your real name" with a text input field; "Your email" with a text input field and a note "We hate spam too. We won't share your address!"; "Pick a password" with a text input field; "Location:" with a "Country" dropdown menu set to "USA" and a "ZIP" input field with "94546"; a checkbox for "Remember me on this computer" which is checked; a red "Sign up" button; and a section for "OR" with a blue "Sign up using Facebook" button. At the bottom, it says "We'll never post anything without your permission".

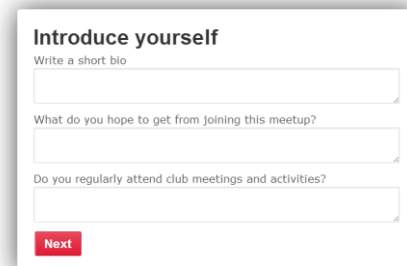
A message will appear telling you that Meetup has just sent an email to the email address you provided.

8. Open that email message.
9. In that email message will be a link similar to the one below. Click on it.

<http://www.meetup.com/v/83029282/0a35b4/7290392/1/>

A web browser window will open and ask you to introduce yourself. Be patient. It may take a minute or two for the window to open in your web browser.

10. Once the Introduce yourself window appears, you can either click on **Next** or answer the questions to let others know a little about you. The short bio can be as simple as “I’m a Tooter.”

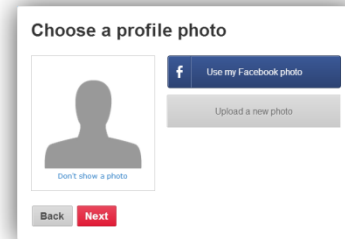
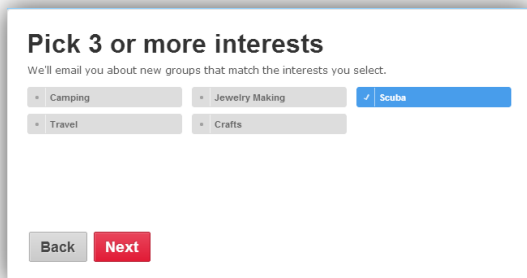


The screenshot shows the "Introduce yourself" form. It has a title "Introduce yourself" and a sub-header "Write a short bio" with a text input field. Below that is a question "What do you hope to get from joining this meetup?" with a text input field. Another question is "Do you regularly attend club meetings and activities?" with a text input field. At the bottom, there is a red "Next" button.

After you click on **Next**, a prompt to choose a profile photo will appear.

11. If you want the gray profile shown to appear next to your name in Meetup, click on **Next**. Or, upload a photo from your computer or Facebook account to represent you by clicking on the appropriate buttons and following the the instructions.

After you click on **Next**, a prompt to pick 3 or more interests appears.

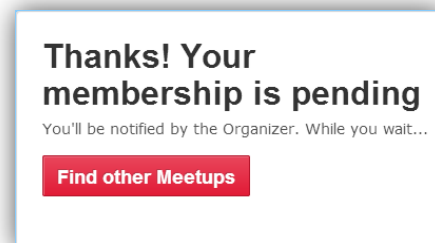


12. If you'd like to know about new Meetup groups when they form near you, click on the applicable interest.

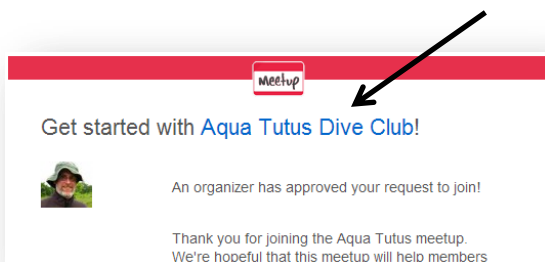
13. Click on **Next** to submit your membership request.

A message will appear to let you know your membership is pending.

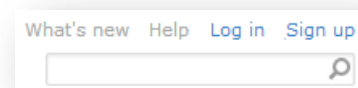
Congratulations! You've just created a Meetup account and asked to join the Aqua Tutus dive club Meetup group.



Once a club Meetup Organizer verifies you're a paid Aqua Tutus club member, you'll get an e-mail indicating you've been approved.



To log into Meetup and read about upcoming events, click on the blue link. If you're not prompted to enter your login name and password, click on **Log in** in the upper right corner.



If you have questions about how to use Meetup, click on **Help** by your account name at the top of the browser window.

